**Hutchinson Elementary School**

**Date: November 18, 2024**

**Time: 4:30 pm**

**Location: Hutchinson’s Zoom**

**Meeting ID: 848 652 6951 Passcode: tigers**

1. **Call to order: Ms. May called to order at 4:34 pm**
2. **Roll Call: Mrs. Atkinson called roll.**

|  |  |  |
| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | **Melissa St. Joy** | **Present** |
| **Parent/Guardian** | **Ezsa Phillips** | **Absent** |
| **Parent/Guardian** | **Jasmine Clark** | **Absent** |
| **Parent/Guardian** | **Dedrina Steel** | **Present** |
| **Instructional Staff** | **Akithia Atkinson** | **Present** |
| **Instructional Staff** | **Angelle Sullivan** | **Present** |
| **Instructional Staff** | **Delisa May** | **Present** |
| **Community Member** |  |  |
| **Community Member** |  |  |
| **Swing Seat** |  |  |
| **Vice Chair** | **Jhanai Clark** | **Present** |

**Quorum Established:** A quorum was established

1. **Action Items** 
   1. **Approval of Agenda:** Motion made by: Akithia Atkinson; Seconded by: Dedrina Steel

Members Approving: 5

Members Opposing: 0

Members Abstaining: 0

**Motion** Passes

* 1. **Approval of Previous Minutes:** *There were no amendments to the minutes:*

Motion made by: Angelle Sullivan; Seconded by: Akithia Atkinson

Members Approving: 5

Members Opposing: 0

Members Abstaining: 0

**Motion** Passes

* 1. **Action Item 1: Filling Vacant for Community Seat.**

**Motion: Ms. May opened the floor for nominations for Community Seat. Ms. St. Joy nominated Mr. Ryan Dunn who owns Basil ME. She spoke about his accomplishments. Ms. May made a motion to approve Mr. Dunn as a community member. Ms. J. Clark second the motion**

Motion made by: Ms. May; Seconded by: Ms. Clark

Members Approving: 5

Members Opposing: 0

Members Abstaining:0

**Motion The Motion** Passes

* 1. **Action Item 2: 45 Day Check-in and Preparing for Budget Development**

**Ms. St. Joy presented her PowerPoint (Continuous Improvement Plan). The team reviewed Fall Map Results. The focus will be on small group instruction. Currently, the school is providing small group instruction with fidelity. In addition, Ms. St. Joy presented a video on our Strategic Priorities. After the presentation, Ms. St. Joy wanted the team to answer two questions in the chat box (What do you notice and What are your wonderings?). These questions stem from the school’s trend data from MAP. Ms. Clark noted that the Social Worker has great incentives. STEM has been integrated into the curriculum to promote engagement in classes. Ms. St. Joy also noted that hiring high quality staff has made a difference with moving the data (they work hard). DSE is engaging in a Breakfast Club with their students. They are working on prerequisite skills as well as skills needed for each grade band. They are trying to close the achievement gap and show growth with their students. In addition, all teachers teach math problems by incorporating ELA skills. Ms. May had a question of a parent of the parent representatives of how to get more parents involved at the school.**

* 1. **Action Item 2: Strategic Plan Update. It is a recommendation to remove items from the plan that school is no longer using at the school**

Motion made by: Ms. May; Seconded by: Ms. Steele

Members Approving: 5

Members Opposing: 0

Members Abstaining: 0

**Motion** Passes

1. **Discussion Items***)*
   1. **Discussion Item 1**: Rank strategic priorities
   2. **Building Capacity:**
      1. **Buy High Quality Employees (Buy an EIP Teacher or Support for SEL)**
   3. **Building Culture support**
   4. **Stem**

The team looked at the rankings to determine which are most important to Hutchinson

Motion: Ms. May made a motion to accept the rankings and Ms. Steele 2nd the motion

Members Approving: 5

Members Opposing: 0

Members Abstaining: 0

**Motion** Passes

1. **Information Items** 
   1. **Principal’s Report Ms. St. Joy informed the Go-Team of upcoming activities at the school. STEM Night November 21, 2024, Thanksgiving Break November 25th-29th, MAP Testing December 2nd-13th, and Winter Break December 23rd-January 3rd**
2. **Announcements** Next meeting, will focus on the 2025-2026 Budget
3. **Adjournment**

Motion made by: Ms. Clark; Seconded by: Ms. Steele

Members Approving: 5

Members Opposing: 0

Members Abstaining: 0

**Motion** Passes

**ADJOURNED AT**

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**Minutes Taken By:** Akithia Atkinson

**Position:** Go- Team Secretary

**Date Approved:**